

Caldwell Community College and Technical Institute

Basic Law Enforcement Training Academy

Admissions Information

The Basic Law Enforcement Training (BLET) Program is designed to prepare entry-level individuals with the cognitive and physical skills needed to become certified law enforcement officers in North Carolina. The course is comprised of 36 separate blocks of instruction to include topics such as Firearms, Driver Training, Motor Vehicle Law, and Arrest, Search and Seizure. The BLET course is filled with practical exercises and an extensive ethics section that is woven throughout the training experience. The BLET course has been thoroughly researched legally reviewed and contains the most current law enforcement information available. The academy is a 660+ hour course over approximately 16 weeks. Each block of instruction concludes with a comprehensive written exam and/or skills testing. Physical training is conducted at least 3 times per week. **This training is very demanding and you must be in moderate physical shape to participate.**

Included in this application packet are numerous forms that must be completed and returned prior to entrance into the program. You must be sponsored by a Law Enforcement Agency in North Carolina. **Estimated cost** of required uniforms/boots/running shoes and textbooks is \$900 to \$1,000. **Cost is subject to change. Please follow the Student Checklist to ensure that you complete all paperwork to be submitted.**

The class normally meets Monday through Friday. Class times vary due to physical training days. Late evening and weekend hours will also be involved. One hundred percent attendance is required.

Upon successful completion of the course and with a recommendation by the BLET Director, the student may take the State Commission Exam. Upon successful completion, the new law enforcement officer is certified to work as a sworn law enforcement officer in North Carolina. Once completed, the student has one year from the State Commission Exam date to be sworn. The North Carolina Justice Academy develops and maintains the BLET curriculum.

Special Requirements for Acceptance to BLET Academy. All copies are to be submitted to the BLET Office.

- a. Must be a citizen of the United States.
- b. Must provide substantial proof of U.S. Citizenship (i.e. copy of birth certificate, United States passport, etc.)
- c. Must provide a copy of a valid North Carolina Driver's License & Social Security Card.
- d. Must be 20 years of age.
- e. Must be sponsored by a law enforcement agency in North Carolina.
- f. Must complete Preadmission Physical Fitness Assessment
- g. Must provide a certified criminal record check for local and state records for the time period since the trainee has become an adult (since turning 16 years old) and from all locations where the trainee has resided since becoming an adult. An Administrative Office of the Courts criminal record check or a comparable out-of-state criminal record check will satisfy this requirement.
- h. High school diploma or equivalency and transcripts are required. Official documentation of high school graduation or equivalency. High school diplomas earned through correspondence enrollment are not recognized toward the educational requirements. A high school graduate should request his/her high school to send BLET an official transcript. Reproduced copies of personal documents are not acceptable. Request forms are available in the BLET packet.
- i. Medical Forms (F1 Medical History Statement and F2 Medical Examination Report) must be completed by a physician licensed to practice medicine in the State of North Carolina. These forms must be submitted to the School Director to determine the individual's fitness to perform the essential job functions of a criminal justice officer.
- j. Must take a Drug Test.
- k. All other forms included in the packet requiring signatures must be signed and returned to the BLET Office.
- l. Must have not been convicted of any felony or a crime for which the punishment could have been imprisonment for more than two years; or

- a crime or unlawful act defined as a "[Class B misdemeanor](#)" within the five year period prior to the date of application for employment unless the individual intends to seek certification through the North Carolina Sheriffs' Education and Training Standards Commission; or
- four or more crimes or unlawful acts defined as "Class B Misdemeanors" regardless of the date of conviction; or
- four or more crimes or unlawful acts defined as "Class A Misdemeanors" except the trainee may be enrolled if the last conviction occurred more than two years prior to the date of enrollment; or
- a combination of four or more "Class A Misdemeanors" or "Class B Misdemeanors" regardless of the date of conviction unless the individual intends to seek certification through the North Carolina Criminal Justice Education and Training Standards Commission.
- Every individual who is admitted as a trainee in a presentation of the Basic Law Enforcement Training Course shall notify the School Director of all criminal offenses which the trainee is arrested for or charged with, pleads no contest to, pleads guilty to or is found guilty of, and notify the School Director of all Domestic Violence Orders (G.S. 50B) which are issued by a judicial official and which provide an opportunity for both parties to be present. The BLET Director must receive the notifications within 30 days of the date the case was disposed of in court.

All information for the Basic Law Enforcement Training Academy is time sensitive and Information Packet must be received before acceptance is granted. If enrolling in the Fall Semester, information must be completed and submitted by **August 1st**. For enrollment in the Spring Semester information must be completed and submitted by **December 15th**. The Director must give permission for any special circumstances. Each applicant is responsible for completing admission requirements, confirming receipt of letters and documents in the admissions office, and keeping CCC&TI informed in writing of any personal information changes. Keep in mind, acceptance to BLET is first come first served.

Dress Code

During the academy, cadets will wear uniforms. Until uniforms are received, Male Cadets are required to wear a polo shirt or dress shirt with dress or khaki slacks to class. Female Cadets are required to wear a dress or slacks and shirt or blouse. No blue jeans, shorts, t-shirts, etc.

For additional information please contact:

Andy Day, Director, BLET (828-726-2750)
Caldwell Community College and Technical Institute
2855 Hickory Blvd., Hudson, NC 28638

07/2015

General Information

The Basic Law Enforcement Training Academy is accredited by the North Carolina Justice Academy and the North Carolina Criminal Justice Training and Standards Commission. This course is required for potential law enforcement officers and personnel. **Anyone seeking employment as a sworn officer with a law enforcement agency in North Carolina MUST take the course in its entirety and PASS the state commission exam at the end of the academy.** The course consists of the following blocks of instruction.

- Course Orientation
- Arrest, Search & Seizure/Constitutional Law
- Elements of Criminal Law
- Subject Control/Arrest Techniques
- Law Enforcement Radio Procedures
- Juvenile Laws
- First Responder
- Firearms
- Patrol Techniques
- Crime Prevention
- Field Note Taking and Report Writing
- Sheriff's Responsibilities: Detention Duties
- Fingerprinting and Photographing Arrestees
- Domestic Violence Response
- Individuals with Mental Illness and Mental Retardation
- Crowd Management
- Criminal Investigations
- Interviews: Field and In-Custody
- Controlled Substances
- ABC Laws and Procedures
- Explosives and Hazardous Materials Emergencies
- Motor Vehicle Laws
- Techniques of Law Enforcement
- Traffic Crash Investigation
- Law Enforcement Driver Training
- Preparing for Court and Testifying in Court
- Sheriff's Responsibilities: Court Duties
- Dealing with Victims and the Public
- Ethics
- Physical Fitness Training
- Civil Process
- Communications Skills for LEO
- In-Custody Transportation
- Anti-Terrorism
- Rapid Deployment
- Human Trafficking